


DIREKT-TEK

QUICK START GUIDE

INTRODUCTION TO THE DESKTOP

You must log on to your Microsoft account before the start up application can run.

RUNNING PROGRAMS

Select the Start  button on the desktop or keyboard to open the Start Menu. Applications and programs are displayed on-screen as widgets. Click on the widget to open the program.



OPERATING THE START MENU

To pin a program to the Start Menu, right-click the program and select “Pin to Start” to add the program to the Start Menu. (Screen 1)

To remove a program from the Start Menu, right-click the program and select “Unpin from Start” to remove the program from the Start Menu. (Screen 2)



(Screen 1)



(Screen 2)

FORCE RESET/SHUTDOWN

If the laptop freezes or is unresponsive, you may press and hold the Power button for 8-12 seconds to force the laptop to shutdown.

